

2019

Maine Special Education Law SUMMER INSTITUTE

JULY 9-12, 2019

THOMAS COLLEGE, WATERVILLE, ME



Sponsored by the Maine Principals' Association in
Partnership with **DrummondWoodsum**

About the Institute

This four-day Institute has been **designed with busy educators in mind**. In a short period of time, the participants will cover materials that would traditionally be taught in a semester-long course. This will be accomplished through significant reading in advance from Eric Herlan's *Maine Special Education Law*, as well as collected court and hearing officer rulings. Participants will also complete a written exercise in advance of the course, and a written project either during or after the completion of the course. Class members will be required to prepare a written brief on one of the cases, participate in mock IEP meetings, and then finish the course presenting an abbreviated due process hearing. Participants will come out of the course with a **strong knowledge** of all the important procedural and substantive requirements of Maine special education law, including the disciplinary issues that impact this field, **Section 504, FERPA**, and **other key issues** impacting the delivery of services to students with disabilities.

The Institute is an **intense and exciting learning experience** for administrators, so we encourage participants to stay on campus. Commuters should bear in mind that we start early and on some days do not finish until after 7:00 PM. Because of the small class size and residential nature of the Institute, Eric Herlan and other guest instructors will be available to continue discussions and talk informally with participants throughout the four-day period.

Earn 4.5 C.E.U.s Over 3.5 Days

The Maine Department of Education has approved the Institute to fulfill the requirement for a course on special education law for purposes of administrator certification. Whether you need a course to satisfy a requirement, are looking for an update or simply have an interest in school law, the course will meet your needs. The course will also qualify for C.E.U.s from UMO for a small fee payable by check on the first day of the Institute.

(Note: Although the Institute provides certification and recertification credits, it is not affiliated with a college or university and does not provide graduate school credits.)

More About the Institute

Required Texts

Maine Special Education Law and customized case readings.

The appropriate texts and assigned topic for the first paper will be forwarded to each student by June 14.

Assignments, Readings, and Papers

By the first class, students must read the full text of *Maine Special Education Law* and the selected cases. **By July 3**, all students will be required to submit one paper (5 pages, double spaced, conventional type) on an assigned topic, based on the readings. That paper will be read, commented on, graded, and returned to each student by the first day of class. A second assignment will then be due **by July 23**.

Case Summaries

During the course of the Institute, each student will be asked to prepare a short, two-page summary (or, brief) on one of the important cases discussed in the class, and will help lead discussion on that case.

Participation

Spirited class discussion is an important part of this course. Students will have multiple opportunities to participate in discussions and group exercises, including a mock manifestation determination and a due process hearing.

Grading

Grades will be based on the papers, on active class participation, on the written brief, and mock exercises.

About the Instructor



Eric R. Herlan has been representing school clients for over 30 years, with a focus on student rights, special education and disability law. In addition to counseling schools on management of difficult student situations, he has litigated special education disputes at all phases of the legal system. Eric is a frequent presenter on state and national levels and is the author of *Maine Special Education Law*, a contributor to *Maine School Law, 6th Edition*, 2018, and the *School Law Advisory*.

Along with Eric, guest instructors from the Drummond Woodsum School Law team will present on specific topics throughout the Institute.

Agenda

Tuesday

7:45 AM
Registration and Continental Breakfast

8:30 AM - 4:45 PM
Program and Lunch
Includes two 15 minute breaks

Wednesday

8:30 AM - 4:30 PM
Program and Lunch
Includes two 15 minute breaks

6:15 PM - 7:15 PM
Evening Program

Thursday

8:30 AM - 5:00 PM
Program and Lunch
Includes two 15 minute breaks

5:30 PM - 8:00 PM
Special Social Event
and Dinner

Friday

8:00 AM - 1:00 PM
Program
Includes one 15 minute break

1:00 PM
Depart with Bag Lunch

4 Easy Ways to Register

 **Online** schoollaw.com/live-events

 **Mail** PO Box 7570 DTS
Portland, ME 04112

 **Fax** 207.772.3627

 **Phone** Donna Swiderek
1.800.727.1941

Registration and Payment

Space is limited to 32 participants. A \$500 deposit is required upon registration and full payment must be received July 1, 2019.

Cancellation Policy

We understand that plans change. If you find you can no longer attend the Institute, please contact Donna Swiderek at dswiderek@dwmlaw.com or 1.800.727.1941. A \$250 cancellation fee will apply if we receive your cancellation after July 1, 2019. If materials are returned un-opened you will be credited.

About the Location



180 West River Road
Waterville, ME 04901

Thomas College is located in Waterville, off Exit 127, I-95 North or South. Classes will be held on campus. Participants will stay in single rooms in an air conditioned dormitory and will dine in the cafeteria. Once registration has

closed, participants will receive directions to Thomas College and specific information about lodging and meals. In the meantime, if you have any questions, please contact Donna Swiderek at Drummond Woodsum at 207.253.0565 or email dswiderek@dwmlaw.com.

Questions?

Contact Donna Swiderek
1.800.727.1941 Ext. 565

Registration

Conference Code #190709/1090

Maine Special Education Law Summer Institute

July 9-12, 2019 | Thomas College, 180 West River Road,
Waterville, ME 04901

\$1,700 – Includes \$1,000 tuition, \$250 books and materials (*Maine Special Education Law* and customized case readings) and \$450 on-site meals and lodging.*

***\$1,600 Commuter Rate** (\$350 on-site meals only)

Note: \$500 deposit is required upon registration to reserve your space. Payment must be made in full by July 1, 2019.

Registrant Information:

First Name: _____

Last Name: _____

Position: _____

District: _____

District Address: _____

Phone: _____

Registrant E-Mail:* _____

**Required – Conference confirmation sent by e-mail only*

Summer/Home Mailing Address (for course materials):

E-Mail at which you can be reached during the summer:

Telephone number at which you can be reached daily during the summer (8:00 a.m. - 4:00 p.m.):

Payment Options:

- \$500 Deposit** to reserve your space
- \$1,700 (Includes lodging)** Full payment due by July 1, 2019
- \$1,600 (Commuter rate)** Full payment due by July 1, 2019

Check enclosed (payable to SchoolLaw.com)

Bill Registrant: PO# _____

Bill District: PO# _____

Billing E-Mail: _____

Charge my: MasterCard Visa AMEX

Card number: _____

Name as it appears on card: _____

Expiration date: _____

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ATTORNEYS AT LAW

Maine Special Education Law **SUMMER INSTITUTE**

 **LIMITED TO 32 PARTICIPANTS.**
THIS CLASS FILLS QUICKLY –
EARLY REGISTRATION IS SUGGESTED.

A course in Special Education Law is
required for new administrator certification
in Maine.

SchoolLaw.com

The Site Created Specifically for School Leaders
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Maine Special Education Law **SUMMER INSTITUTE**

JULY 9-12, 2019

THOMAS COLLEGE, WATERVILLE, ME

Topics Include:

- The IEP and Team Process
- Special Education Procedures
- Free Appropriate Public Education
- Least Restrictive Programming/Classroom Accommodations
- Discipline of Students with Disabilities
- Section 504 and FERPA



EARN 4.5 C.E.U.s